

**Application Form
BLDG01**



**Development Services
Customer Service Center**
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Office Use Only

A/P # _____

Amount \$ _____

Flag(s) _____

Development Coordinator _____ Date _____

**BUILDING PERMIT (former BIRE or BOTC) APPLICATION FOR
ADDITION, REMODELING, OR OTHER MISCELLANEOUS WORK**

FOR EXISTING SINGLE-FAMILY, TWO-FAMILY, TOWNHOME, or ACCESSORY BUILDINGS

JOB ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL), Apt/Unit#

APPLICANT (applicant is: <input type="checkbox"/> Contractor <input type="checkbox"/> Property Owner)		PHONE	
ADDRESS	CITY	STATE	ZIP
LICENSE # (for applicable 1-4 unit construction only)	EMAIL		
CONTACT NAME	PHONE		
ARCHITECT NAME	PHONE		
ENGINEER NAME	PHONE		

CERTIFICATION STATEMENT

I hereby certify that: I am authorized to make this application; all information provided on this application or in other submittals is true and accurate to the best of my knowledge; authorization from the owner to perform the proposed work has been granted; all work performed as part of any permit will comply with all applicable state and municipal laws and ordinances, and any required contractor license, personal license, or certificate of competency will be obtained prior to any work being performed. I understand that the issuance of a permit does not grant any contractor license, certificate of competency, business license, or other license, and unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.

SIGNATURE _____ DATE _____

TYPE OF BUILDING

(a separate application and permit may be required for each dwelling unit for two-family and townhome buildings)

☐ Accessory (IRC-4) ☐ Single-Family (IRC-1) ☐ Two-Family (IRC-2) ☐ Townhome (IRC-3)

VALUATION OF WORK

\$ _____

MAKE CHECKS PAYABLE TO: **MINNEAPOLIS FINANCE DEPARTMENT**, OR CHARGE TO

ALL MAJOR CREDIT CARDS ACCEPTED	ACCOUNT#	CVV#	EXP DATE: Mo__Yr__
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JOB ADDRESS (INCLUDE ADDRESS #, STREET NAME, & DIRECTIONAL), Apt/Unit#

DESCRIPTION OF WORK

(check and describe proposed work)

Plan review is required for additions, remodels, and conversions

____ **ADDITION** (describe) _____

Is an accessory dwelling unit part of the addition? ____ Yes ____ No

____ **DWELLING UNIT CONVERSION** (describe) _____

Plan review is usually not required for miscellaneous work

____ **MISC WORK** (____chimney/concrete/masonry/tuck pointing repair) (____drain tile system) (____ exterior finish-siding, brick, stone, etc.)
(____radon mitigation) (____ roofing-new, repair, remove, replace) (____window/ext. door replacement, no changes to rough openings)
Other miscellaneous work (describe) _____

____ **REMODEL** (____accessory dwelling unit) (____attic) (____ basement) (____basement egress window) (____bathroom) (____bedroom)
(____kitchen) (____window/ext. door, new or alter existing rough opening) (____window well)
Other remodel work (describe) _____

Minneapolis Building

Fee Schedule**

The **TOTAL FEE** for a Building Permit is determined by adding together:

Building Permit Fee (A) + Plan Review Fee (B) + Mn State Surcharge (C)

A. Building Permit Fee: Determine fee using the table below

A. \$ _____

VALUE OF WORK	BUILDING PERMIT FEE
Minimum Fee - Residential or Commercial	\$80.90 (Does Not Include State Surcharge)
\$1.00 - \$500.00	\$35.30 (Minimum Fee Applies)
\$501.00 - \$2,000.00	\$35.30 - first \$500. Plus \$4.30 each add'l \$100.00 And fraction thereof including \$2,000.
\$2,001.00 - \$25,000.00	\$99.80 - first \$2,000.00 Plus \$19.80 each add'l \$1,000.00 And fraction thereof including \$25,000.
\$25,001.00 - \$50,000.00	\$555.20 - first \$25,000 Plus \$14.30 each add'l \$1,000.00 And fraction thereof including \$50,000.
\$50,001.00 - \$100,000.00	\$912.70 - first \$50,000. Plus \$10.20 each add'l \$1,000.00 And fraction thereof including \$100,000.
\$100,001.00 - \$500,000.00	\$1,422.70 - first \$100,000. Plus \$8.00 each add'l \$1,000.00 And fraction thereof including \$500,000.
\$500,001.00 - \$1,000,000.00	\$4,622.70 - first \$500,000. Plus \$6.70 each add'l \$1,000.00 And fraction thereof including \$1,000,000.
\$1,000,001.00 and up	\$7,972.70 - first \$1,000,000. Plus \$5.40 each add'l \$1,000.00 And fraction thereof

B. Plan Review Fee: Multiply 65% (0.65) x the Building Permit Fee (A)

B. \$ _____

There is no plan review fee for simple permits (e.g. siding, roofing)

C. Mn State Surcharge: Multiply the Value of Work x 0.0005

C. \$ _____

TOTAL PERMIT FEE (A + B + C) =

\$ _____

** See Minneapolis Wood Frame Garages Fee Schedule to calculate fees for detached garages